

## **AWPGA Regional Specialty Guidelines (as of November 5, 2014)**

1. For the most part, a Regional Specialty should mirror the National Specialty but at a smaller scale.
2. In order for a region to host a Regional Specialty, the region should have hosted at least 1 successful Supported Entry event within the last year.
3. The Regional Specialty conformation show will be 1 day, combined with Supported Entries.
4. The AWPGA Judges Selection Committee will select judges for the Regional Specialty. Therefore, the Specialty Chairperson can show their dogs in conformation. The Specialty Chairperson is not to communicate with judges participating in the Regional Specialty and Supported Entry.
5. Trophies should be limited to the winner of each class.
6. A field venue is to be scheduled in conjunction with the Regional Specialty. Can be test(s) and/or training.
7. Meet the Breed and/or a Judges Education Presentation and/or Health & Genetics Presentation should be held in conjunction with the Regional Specialty and/or Supported Entry.
8. A budget will be submitted and approved by the board, which the chairperson and committee must abide by. When abiding by the board approved budget, the chairperson and committee should take into consideration Article 1; Section 5 of the bylaws. No individual member or member club may incur indebtedness on the part of AWPGA.
9. \$1,000 will be provided by the AWPGA as seed money. Upon approval by the Board the committee may appoint one of its members to act as event Treasurer.
10. Unless the committee decides to use one of their own members to act as Event treasurer, all money for entry fees, trophy donations or event registrations will be sent directly to the AWPGA Treasurer. All expenses will be reimbursed by the Treasurer upon submission of valid receipts. All expenses not provided for in the budget will be subject to review by the Treasurer or Board before being paid.
11. Financial activity will be reported to the AWPGA Treasurer on a monthly basis. The AWPGA Treasurer will monitor the expenditures of the regional committee and will oversee the financial activity of the event.
12. After the event(s) are completed, a reconciliation report will be submitted to the AWPGA Treasurer. All profits will be remitted promptly to the AWPGA and deposited into the General Account. Donated money that is not designated toward a particular fund will be transferred into the General Account. Requests of the Regional Specialty Committee to contribute money to particular fund(s) will be at the discretion of the Board.
14. Information on regional specialties will be advertised and promoted on the club's website. The club website will include entry forms, entry details and online forms associated with the regional specialty events.